

UNIS Handbook for Journalists and 2011 Calendar





THE UNITED NATIONS INFORMATION SERVICE (UNIS) VIENNA

The United Nations Information Service (UNIS) Vienna promotes the work of the United Nations family based in Vienna through the media, governmental and non-governmental organizations and public outreach work. UNIS serves as an information centre for Austria, Hungary, Slovakia and Slovenia and organizes information programmes and activities to promote the work of the United Nations as a whole. UNIS also offers guided tours and lectures through the Visitors Service.

UNIS Vienna:

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For information about all UNIS activities and events visit our website: www.unis.unvienna.org

Media Accreditation

UNIS offers annual media accreditation to the Vienna International Centre (VIC) to allow bona fide representatives of the media access to all organizations' conferences and events at the VIC. Applicants need a valid press card, a letter of assignment from their media organization on official letterhead and can apply online at: www.unis.unvienna.org/unis/en/media_accreditation.html

The accreditation period runs from December until November the following year and can usually be extended from the beginning of November. Journalists should be prepared to provide evidence of regular coverage of United Nations issues. The Security and Safety Service which issues the VIC grounds passes also requires the national passport.

Journalists are encouraged to come to the VIC by public transport. If you need to come by car, please contact UNIS at least 24 hours in advance with full details of the vehicle and people coming.

For media accreditation: Veronika Crowe-Mayerhofer
Tel: (+43 1) 26060 3342 Mobile: (+43) 699 1459 3342
Email: press@unvienna.org

Press briefings

UNIS organizes press briefings on the work and activities of the United Nations family in Vienna and to promote major United Nations events, conferences and reports. Briefings are usually held in the Press Briefing Room of the M-Building (MOE 71A).

Press releases

All UNIS press releases are available on our website: www.unis.unvienna.org and accredited journalists can also receive them by email on request.

Press working area

UNIS offers a press working area in the Vienna International Centre in the M-Building close to the press briefing room. The M-Building has wireless internet access throughout and public internet corners.



The United Nations in Vienna

organizations and offices in Vienna and public information contacts

The Vienna International Centre (VIC) is the headquarters for several United Nations Offices and specialized agencies as listed below. Various international conferences and events are held annually at the VIC.

THE UNITED NATIONS OFFICE AT VIENNA (UNOV) **www.unvienna.org**

The United Nations Office at Vienna (UNOV) is one of the four United Nations Headquarters, along with New York, Geneva and Nairobi. UNOV provides administrative support including conference planning, security and safety services and language interpretation to United Nations programmes. The Director-General of UNOV, Yury Fedotov, represents the Secretary-General in dealings with the host country and diplomatic missions in Vienna.

**Vienna International Centre (PO Box 500), Wagramer Strasse 5,
1400 Vienna, Austria**

UNITED NATIONS OFFICE ON DRUGS AND CRIME (UNODC) www.unodc.org

From its headquarters in Vienna and through an extensive network of field offices around the world, UNODC helps Member States to reduce their vulnerability to drugs and crime, and to promote security and justice for all. The Executive Director of UNODC is Yury Fedotov.

For more information contact:

Preeta Bannerjee, Information Officer

Tel: (+43 1) 26060 5764 Mobile: (+43) 699 1459 5764

Email: preeta.bannerjee@unodc.org

Alun Jones, Chief of Communication

Tel: (+43 1) 26060 5726 Mobile: (+43) 699 1459 5726

Email: alun.jones@unodc.org

INTERNATIONAL NARCOTICS CONTROL BOARD (INCB) www.incb.org

The International Narcotics Control Board (INCB) is an independent and quasi-judicial expert body monitoring the implementation of the United Nations drug control conventions.

For more information contact: Raechelle Newman
Tel: (+43 1) 26060 5638 Mobile: (+43) 699 1459 5638
Email: media@incb.org

UNITED NATIONS OFFICE FOR OUTER SPACE AFFAIRS www.unoosa.org

The United Nations Office for Outer Space Affairs (UNOOSA) is responsible for promoting international cooperation in the peaceful uses of outer space and serves as the secretariat for the United Nations Committee on the Peaceful Uses of Outer Space (COPUOS).

For more information contact: Romana Kofler
Tel: (+43 1) 26060 4962
Email: oosa@unoosa.org or romana.kofler@unoosa.org

UNITED NATIONS COMMISSION ON INTERNATIONAL TRADE LAW (UNCITRAL) www.uncitral.org

UNCITRAL's work focuses on the modernization and harmonization of the laws for international trade and business.

For more information contact: Anne Thomas at UNIS
Tel: (+43 1) 26060 5588 Mobile: (+43) 699 1459 5588
Email: anne.thomas@unvienna.org



Specialized Agencies and other United Nations Organizations and entities with offices in Vienna

INTERNATIONAL ATOMIC ENERGY AGENCY (IAEA) www.iaea.org

The IAEA, comprised of 151 member states, works to support the safe and secure development of nuclear technology and to verify the peaceful use of nuclear materials. Director General Yukiya Amano has led the agency since December 2009.

For further information contact: Gill Tudor, Spokesperson and Head, Media and Outreach Section, Division of Public Information

Tel: (+ 43 1) 2600 21275

General press inquiries: (+43 1) 2600 21273

Email: press@iaea.org

THE UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION (UNIDO) www.unido.org

UNIDO is the specialized agency of the United Nations promoting industrial development for poverty reduction, inclusive globalization and environmental sustainability. The Director-General of UNIDO is Kandeh K. Yumkella.

For further information contact: Mikhail Evstafyev, Advocacy and Communication Coordinator

Tel: (+43 1) 26026 5021 Mobile: (+ 43) 650 391 5278

Email: m.evstafyev@unido.org

THE PREPARATORY COMMISSION FOR THE COMPREHENSIVE NUCLEAR-TEST-BAN TREATY ORGANIZATION (CTBTO)

www.ctbto.org

The Comprehensive Nuclear-Test-Ban Treaty bans all nuclear testing everywhere on the planet. The Preparatory Commission promotes the treaty and is building up the verification regime so it is operational when the treaty enters into force. The Executive Secretary is Tibor Tóth.

For further information contact: Annika Thunborg, Spokesperson and Chief, Public Information

Tel: (+43 1) 26030 6375 Mobile: (+43) 699 1459 6375

Email: annika.thunborg@ctbto.org

OFFICE OF THE UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES (UNHCR)

www.unhcr.at

The agency safeguards the rights and well-being of refugees and the office in Vienna monitors the implementation of Austrian asylum laws according to the Geneva Refugee Convention.

For further information contact: Ruth Schöffl

Tel: (+43 1) 26060 5307

Email: ausvi@unhcr.org



UNITED NATIONS ENVIRONMENT PROGRAMME (UNEP) VIENNA – INTERIM SECRETARIAT OF THE CARPATHIAN CONVENTION (UNEP-ISCC)

www.unep.org

www.unep.at

www.carpathianconvention.org

www.mountainpartnership.org

www.envsec.org

The United Nations Environment Programme (UNEP) is the global voice for the protection and sustainable development of ecosystems within the United Nations. The Vienna UNEP office is in charge of the mountain issues and the implementation of UNEP activities in the Carpathians, Southeastern Europe and Caucasus.

UNEP Vienna services the Interim Secretariat of the Carpathian Convention, hosted by the Republic of Austria. The Carpathians are one of Europe's largest mountain ranges spreading through seven countries (Czech Republic, Hungary, Poland, Romania, Serbia, Slovakia and Ukraine) and the Convention fosters the protection and sustainable development of the whole Carpathian mountain region.

For further information about UNEP – ISCC contact:

Maria Emilie Lichem

Tel: (+43 1) 26060 5338

Email: maria-emilie.lichem@unvienna.org

INTERNATIONAL COMMISSION FOR THE PROTECTION OF THE DANUBE RIVER (ICPDR)

www.icpdr.org

ICPDR promotes international cooperation to make Europe's second largest river, the Danube, cleaner and works to ensure the sustainable and equitable use of waters and freshwater resources in the Danube River Basin, based on the Danube River Protection Convention.

For further information contact: Benedikt Mandl

Tel: (+43 1) 26060 4373

Email: benedikt.mandl@unvienna.org

UNITED NATIONS SCIENTIFIC COMMITTEE ON THE EFFECTS OF ATOMIC RADIATION (UNSCEAR)

www.unscear.org

UNSCEAR's reports on levels and effects of exposure to ionizing radiation provide the scientific basis for evaluating radiation risks and are used by Governments and others for establishing protection measures.

For further information contact: Malcolm Crick

Tel: (+43 1) 26060 4330

Email: malcolm.crick@unscear.org



UNITED NATIONS REGISTER OF DAMAGE CAUSED BY THE CONSTRUCTION OF THE WALL IN THE OCCUPIED PALESTINIAN TERRITORY (UNROD)

www.unrod.org

UNRoD's mandate is to record the damage caused to all natural and legal persons concerned as a result of the construction of the Wall by Israel in the Occupied Palestinian Territory, including in and around East Jerusalem, and to establish and maintain the Register of Damage in documentary form.

The mandate entrusted to UNRoD is being successfully implemented with the collection, by November 2010, of more than 11,000 claims forms and over 90,000 supporting documents in 59 communities with the population of 155,000 Palestinians affected by the construction of the Wall in the Occupied Palestinian Territory. A total of 1,854 of those claims have been processed by the Office of UNRoD in Vienna, reviewed by the Board of UNRoD and included in the Register.

UNITED NATIONS POSTAL ADMINISTRATION (UNPA)

<http://unstamps.un.org>

UNPA issues United Nations stamps, which reflect the work of the organization and are valid for postage only on mail sent from the United Nations offices.

For further information contact: Clarissa Fürsinn

Tel: (+43 1) 26060 5446

Email: clarissa.fuernsinn@unvienna.org

Sources of Information about the United Nations

Office of the Spokesperson for the Secretary-General:

www.un.org/news/ossq

Based at the United Nations headquarters in New York, the Spokesperson for the Secretary-General is Martin Nesirky. On the Spokesperson's website are details of the Secretary-General's daily schedule and official travels, statements and his "off the cuff" remarks and the highlights and transcripts of the daily briefing.

Tel: (+ 1) 212 963 7162

Fax: (+ 1) 212 963 7055

Email: inquiries@un.org

The daily briefing at 12 noon New York time (6 p.m. Vienna time) can be viewed at: www.un.org/webcast/pressbriefing.htm

United Nations News Centre: www.un.org/news

All the latest news from the United Nations can be found on the News Centre website, as well as links to press releases issued in New York, news conferences, multimedia information, other United Nations resources, news magazines, peacekeeping operations and the rest of the United Nations website.

Journalists can also subscribe to the United Nations news email service: www.un.org/apps/news/email

The United Nations Website: www.un.org

To find other United Nations organizations use the web locator for the United Nations system: www.unsystem.org





2011

International Year of Forests

International Year of Youth (12 August 2010–11 August 2011)

International Year of Chemistry

Year for People of African Descent



January

1 sa

2 su

3 mo United Nations Holiday in Vienna in lieu of 1 January:
New Year's Day

4 tu

5 we

6 th

7 fr

8 sa

9 su

10 mo

11 tu

12 we [12-13 January](#) UNCITRAL Colloquia
on Microfinance, Vienna

13 th

14 fr

15 sa

16 su

17 mo

18 tu

19 we

20 th

21 fr

22 sa

23 su

24 mo

25 tu

26 we

27 th International Day of Commemoration
of the victims of the Holocaust

28 fr

29 sa

30 su

31 mo

February

1 tu

2 we

3 th

4 fr World Cancer Day (WHO)

5 sa

6 su

7 mo [7-18 February](#) OOSA: Committee on the Peaceful Uses
of Outer Space: Scientific and Technical Subcommittee,
48th session, Vienna

8 tu

9 we

10 th

11 fr

12 sa

13 su

14 mo [14-18 February](#) UNCITRAL Colloquia
on Electronic Commerce, New York

15 tu

16 we

17 th

18 fr

19 sa

20 su World Day of Social Justice

21 mo International Mother Language Day (UNESCO)

22 tu

23 we

24 th

25 fr

26 sa

27 su

28 mo

March

1 tu

2 we Worldwide launch of INCB Annual Report, Vienna

3 th

4 fr

5 sa

6 su

7 mo IAEA: Board of Governors, Vienna

8 tu International Women's Day

9 we

10 th

11 fr

12 sa

13 su

14 mo

15 tu

16 we

17 th

18 fr

19 sa

20 su French Language Day at the United Nations

21 mo International Day for the Elimination of Racial Discrimination
International Day of Nowruz

22 tu World Day for Water [21 - 25 March](#) UNODC:
Commission on Narcotic
Drugs, 54th session, Vienna

23 we World Meteorological Day

24 th World Tuberculosis Day (WHO)

25 fr International Day of Remembrance of the Victims of Slavery
and the Transatlantic Slave Trade, International Day of Solidarity
with Detained and Missing Staff Members

26 sa

27 su

28 mo [28 March-8 April](#) OOSA: Committee on the Peaceful Uses
of Outer Space: Legal Subcommittee, 50th Session, Vienna

29 tu

30 we

31 th

April

1 fr

2 sa World Autism Awareness Day

3 su

4 mo International Day for Mine Awareness and Assistance
in Mine Action

5 tu

6 we

7 th Day of Remembrance of the Victims of the Rwanda Genocide
World Health Day

8 fr

9 sa

10 su

11 mo [11-15 April](#) UNODC: Commission on Crime Prevention
and Criminal Justice, 20th session, Vienna

12 tu 50 years since Soviet cosmonaut Yuri Gagarin was the first man
in space (12 April 1961)

13 we

14 th

15 fr

16 sa

17 su

18 mo

19 tu

20 we Chinese Language Day at the United Nations

21 th

22 fr United Nations Holiday in Vienna: Good Friday
International Mother Earth Day

23 sa English Language Day at the United Nations
World Book and Copyright Day

24 su [23 to 29 April](#) United Nations Global Road Safety Week

25 mo United Nations Holiday in Vienna: Easter Monday
World Malaria Day (WHO)

26 tu 25th anniversary of the Chernobyl accident
World Intellectual Property Day (WIPO)

27 we

28 th World Day for Safety and Health at Work (ILO)

29 fr United Nations Holiday in Vienna in lieu of 1 May: May Day
The Day Of Remembrance For All Victims Of Chemical Warfare

30 sa

May

1 su

2 mo

3 tu World Press Freedom Day

4 we

5 th

6 fr

7 sa

8 su [8-9 May](#) Time of Remembrance and Reconciliation for
Those Who Lost Their Lives during the Second World War

9 mo

10 tu

11 we

12 th

13 fr

14 sa

15 su International Day of Families

16 mo

17 tu World Information Society Day
World Telecommunication Day

18 we

19 th

20 fr

21 sa World Day for Cultural Diversity for Dialogue
and Development

22 su International Day for Biological Diversity

23 mo [23-27 May](#) UNSCEAR: Fifty-eighth session of the United Nations
Scientific Committee on the Effects of Atomic Radiation, Vienna

24 tu

25 we Africa Day, Week of Solidarity with the Peoples
of Non-Self-Governing Territories

26 th [25-27 May](#) Third Conference of the Parties (COP3)
to the Carpathian Convention, Bratislava, Slovakia

27 fr

28 sa Day of Vesak

29 su International Day of United Nations Peacekeepers

30 mo

31 tu World No-Tobacco Day

June

1 we [1-10 June](#) OOSA: Committee on the Peaceful Uses of Outer Space: 54th session, Vienna, OOSA Exhibition and side-events: 50 Years of Human Space Flight and 50th anniversary of the Committee on the Peaceful Uses of Outer Space, Vienna

2 th

3 fr

4 sa International Day of Innocent Children Victims of Aggression

5 su World Environment Day

6 mo Russian Language Day at the United Nations
IAEA: Board of Governors, Vienna

7 tu

8 we World Oceans Day

9 th [8-10 June](#) CTBTO: Science and Technology Conference,
Hofburg Palace, Vienna

10 fr

11 sa

12 su World Day Against Child Labour (ILO)

13 mo United Nations Holiday in Vienna: Whit Monday

14 tu World Blood Donor Day (WHO)

15 we

16 th

17 fr World Day to Combat Desertification and Drought

18 sa

19 su

20 mo World Refugee Day

21 tu [20-22 June](#) Vienna Energy Conference (UNIDO event
co-organized with the Austrian Foreign Ministry and IIASA),
Hofburg Palace, Vienna

22 we

23 th United Nations Public Service Day

24 fr

25 sa

26 su International Day against Drug Abuse and Illicit Trafficking
International Day in Support of Victims of Torture

27 mo [27 June-15 July](#) UNCITRAL: United Nations Commission
on International Trade Law, 44th session, Vienna

28 tu

29 we International Danube Day

30 th

July

1 fr First week 2011 International Media Seminar on Peace in the Middle East (organized by United Nations Department of Public Information), Budapest, Hungary

2 sa International Day of Cooperatives (first Saturday of July)

3 su

4 mo

5 tu

6 we

7 th

8 fr

9 sa

10 su

11 mo World Population Day

12 tu

13 we

14 th

15 fr

16 sa

17 su

18 mo Nelson Mandela Day

19 tu

20 we

21 th

22 fr

23 sa

24 su

25 mo

26 tu

27 we

28 th 60th anniversary of the adoption of the United Nations Convention relating to the Status of Refugees (1951)

29 fr

30 sa

31 su

August

1 mo

2 tu

3 we

4 th

5 fr

6 sa

7 su

8 mo

9 tu International Day of the World's Indigenous People

10 we

11 th

12 fr International Youth Day

13 sa

14 su

15 mo

16 tu

17 we

18 th

19 fr World Humanitarian Day

20 sa

21 su

22 mo

23 tu International Day for the Remembrance of the Slave Trade and Its Abolition

24 we

25 th

26 fr

27 sa

28 su

29 mo International Day against Nuclear Tests

30 tu United Nations Holiday in Vienna: Eid al-Fitr

31 we

September

1 th

2 fr

3 sa

4 su

5 mo

6 tu

7 we

8 th International Literacy Day

9 fr

10 sa World Suicide Prevention Day (WHO)

11 su

12 mo IAEA: Board of Governors, Vienna

13 tu

14 we

15 th International Day of Democracy

16 fr International Day for the Preservation of the Ozone Layer

17 sa

18 su

19 mo [19-23 September](#) IAEA: General Conference, 55th session
and Scientific Forum, Vienna

20 tu [19-23 September \(tentative\)](#) Conference on Facilitating the Entry
into Force of the CTBT 2011 UNHQ, New York

21 we International Day of Peace

22 th

23 fr

24 sa

25 su

26 mo IAEA: Board of Governors, Vienna

27 tu World Heart Day (WHO)
World Tourism Day

28 we World Rabies Day (WHO)

29 th

30 fr [Last week of September](#) World Maritime Day

31 sa

October

1 sa International Day of Older Persons

2 su International Day of Non-Violence

3 mo World Habitat Day

4 tu [4-10 October](#) World Space Week

5 we World Teachers' Day (UNESCO)

6 th

7 fr

8 sa

9 su World Post Day (IPL)

10 mo World Mental Health Day

11 tu

12 we Spanish Language Day at the United Nations
International Day for Natural Disaster Reduction

13 th

14 fr

15 sa International Day of Rural Women

16 su World Food Day

17 mo International Day for the Eradication of Poverty

18 tu [17-21 October](#) IAEA: International Conference on the Safe and Secure Transport of Radioactive Material: The Next Fifty Years of Transport—Creating a Safe, Secure and Sustainable Framework, Vienna

20 th World Statistics Day

21 fr

22 sa

23 su

24 mo United Nations Day
World Development Information Day

25 tu [24-28 October](#) 4th Session of the Conference of the States Parties to the United Nations Convention Against Corruption, Marrakesh, Morocco

26 we United Nations Holiday in Vienna: Austrian National Day

27 th World Day for Audiovisual Heritage (UNESCO)

28 fr [24-30 October](#) Disarmament Week

29 sa

30 su

31 mo

November

1 tu

2 we

3 th

4 fr

5 sa

6 su International Day for Preventing the Exploitation
of the Environment in War and Armed Conflict

7 mo United Nations Holiday in Vienna in lieu of 6 November:
Eid al-Adha

8 tu [8-11 November](#) IAEA: International Conference on Clinical PET
(positron emission tomography) and Molecular Nuclear Medicine
(PET-II-2011) – Trends in Clinical PET and Radiopharmaceutical
Development, Vienna

9 we

10 th World Science Day for Peace and Development (UNESCO)

11 fr

12 sa

13 su

14 mo World Diabetes Day (WHO)

15 tu

16 we International Day for Tolerance

17 th IAEA: Board of Governors, Vienna

18 fr

19 sa

20 su Africa Industrialization Day, Universal Children's Day
World Day of Remembrance for Road Traffic Victims (third Sunday
of November)

21 mo World Television Day

22 tu

23 we

24 th

25 fr International Day for the Elimination of Violence against Women

26 sa

27 su

28 mo [28 November-2 December](#) UNIDO: General Conference,
14th session, Vienna

29 tu International Day of Solidarity with the Palestinian People

30 we

31 th

December

1 th World AIDS Day

2 fr International Day for the Abolition of Slavery

3 sa International Day of Disabled Persons

4 su

5 mo International Volunteer Day for Economic and Social Development

6 tu

7 we International Civil Aviation Day

8 th

9 fr International Anti-Corruption Day

10 sa Human Rights Day

11 su International Mountain Day

12 mo

13 tu

14 we

15 th

16 fr

17 sa

18 su Arabic Language Day at the United Nations
International Migrants Day

19 mo United Nations Day for South-South Cooperation

20 tu International Human Solidarity Day

21 we

22 th

23 fr United Nations Holiday in Vienna in lieu of 25 December:
Christmas Day

24 sa

25 su

26 mo United Nations Holiday in Vienna: St. Stephen's Day

27 tu

28 we

29 th

30 fr

31 sa

Practical information: services and facilities in the Vienna International Centre

All shops and services are open from Monday-Friday.

Banking services: two branches of Bank Austria with ATM machines outside are on the first floor of C building (C0113) and on the ground floor of D building. Both open from 9 a.m.–3 p.m. and until 5.30 p.m. on Thursdays.

Catering services: the VIC Cafeteria on the ground floor is open from 7.30 a.m.–10 a.m. and 11.30 a.m.–2.30 p.m. (Coffee Corner 8 a.m.–3.30 p.m.) The VIC Restaurant, also on the ground floor of F building, is open from 11.30 a.m.–2.30 p.m. The Coffee Bar on the ground floor of the M building is open from 9 a.m.–4.30 p.m.

International newspapers, magazines, books and public transport tickets are available from the Morawa newspaper stand on the ground floor of the rotunda which is open from 6 a.m.–6 p.m.

The pharmacy on the seventh floor of F building sells over-the-counter and prescription drugs and is open from 10 a.m.–5 p.m. Internal extension: 21599.

Post Office: on the first floor of C building (C0101), open from 8 a.m.–6 p.m..

Visitors Centre at Gate 1

The Visitors Service offers guided tours of the VIC Monday-Friday at 11 a.m. and 2 p.m. for individuals (without prior booking). Groups of 10 or more can pre-book tours weekdays at any time. Tours take about one hour and are offered in ten different languages.

For more information or to book a tour, contact (+43 1) 26060 3328 or tours@unvienna.org

To book a more in-depth lecture on a range of topics or on the work of any of the organizations in the VIC, contact (+43 1) 26060 4106 or lectures@unvienna.org

The flower shop is open from 8.30 a.m.–6 p.m. Tel: 01 263 7653. The hairdressing salon is open from 9 a.m.–7 p.m. Tel: (+43 1) 263 6060. The UNO Café is open from 6 a.m.–6 p.m.

Official United Nations gifts are available from 10 a.m.–4 p.m. at the United Nations Gift Counter. UNICEF gifts can be bought from 10 a.m.–3 p.m. (2 p.m. on Fridays) and the United Nations Women's Guild counter is open from 12 noon–3 p.m.

Stamps and souvenirs from the United Nations Postal Administration are on sale from 10 a.m.–4 p.m. Please note that mail with United Nations stamps can only be dispatched from the VIC.

How to reach the VIC by public transport

Take the U1 underground line (U-Bahn) to Kaisermühlentor Vienna International Centre.

Other useful internal telephone numbers

Directory inquiries:

IAEA: 91 CTBTO: 94 UNIDO/UNOV: 93

Emergency: 99 **Medical emergencies:** 22222

Lost and Found: Internal extension: 3903 (FOE 21)

For all UNIS press releases and information on all UNIS events and press briefings, go to www.unis.unvienna.org and follow us on Facebook, Twitter, Flickr and YouTube.